



CASH CUSTOMERS

- Goods may be collected from our office on any working day (Monday – Friday) between 9 a.m. and 5 p.m. (Fridays only we will be closed between 12 noon to 2 p.m.).
- Goods will be delivered within the Colombo City free-of-charge depending on the availability of delivery staff.
- Goods dispatched by courier to locations outside the Colombo City will be charged according to the weight of the package, this amount will be added to the invoice. Please place your order before 3 p.m. Monday through Thursday to ensure fast dispatch of goods. Orders received on Friday will be dispatched only on Monday.

Modes of Payment

1. **CASH:-** Will be accepted only at our office or in certain circumstances may be handed over to our staff when goods are delivered. The courier company staff will NOT accept any form of payment.
2. **MONEY ORDERS:-** Payable at Borella Post Office. Please attach a note giving the account number assigned to you and the invoice number.
3. **INTER BANK TRANSFER (IBT) :-** Please inform us by phone to ensure a fast dispatch of goods. Please tell the bank cashier to mention your name as the reference.

**OUR BANKERS:- Hatton National Bank- Borella A/C No.
055010002589**

